



## THE CATHOLIC FOUNDATION

OF THE ARCHDIOCESE OF WELLINGTON

Catholic Centre  
22 – 30 Hill Street, Thorndon  
PO Box 1937, Wellington  
Phone: 04 496 1721  
admin@catholicfoundation.org.nz  
www.catholicfoundation.org.nz

# GRANT APPLICATION FORM

The Catholic Foundation of the Archdiocese of Wellington (The Foundation) makes grants to Catholic organisations or individuals to further the work of the Catholic Church within the Wellington Archdiocesan area. This form is designed to allow The Foundation to assess whether a grant may be made. The information you provide will assist us to determine the nature of your request and how closely it fits with the Foundation's aims and objects (see Schedule).

Applications for grants are considered at Foundation board meetings which, for 2016, are the 26th May, 25th August (AGM) and 8th December. Applications close ten days before the date of each meeting.

Name of organisation: \_\_\_\_\_

Legal Status: (if any) \_\_\_\_\_

List of Trustees: \_\_\_\_\_

Contact Person: Name: \_\_\_\_\_

Position: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Referee 1: Name: \_\_\_\_\_

Address: \_\_\_\_\_

Referee 2: Name: \_\_\_\_\_

Address: \_\_\_\_\_

### **Brief Outline of the purpose to which your grant will be put**

Description: \_\_\_\_\_

Amount Requested: \$ \_\_\_\_\_

Defined & Measurable Outcomes and Milestones See Note 5: \_\_\_\_\_

Other sources of funding: \_\_\_\_\_

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The following should be attached to this application if appropriate:  
For organisations, a copy of most recent accounts budget for project or event

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_

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### Notes

1. Receipt of this Application Form will be acknowledged. Applicants can expect to be advised of The Foundation's decision following the next board meeting and are asked to refrain from contacting The Foundation before receiving notification of this decision.
2. This Application Form is also available on request in Microsoft Word format by email from the Secretary at **admin@catholicfoundation.org.nz**.
3. A Schedule of scheduled Meeting dates for the Foundation is available on our website catholicfoundation.org.nz or from the Secretary at the above email address.
4. The completed form with attachments should be mailed at to The Catholic Foundation of the Archdiocese of Wellington, PO Box 1937, Wellington.
5. Incomplete applications will not be accepted.
6. GRANT APPLICATION CRITERIA:

Applications for Grants from the Catholic Foundation will be considered from individuals or organisations normally domiciled in the Archdiocese of Wellington where:

- The purpose for which the grant is sought can be shown to meet the objects of the Foundation, and
- The applicant can demonstrate an appropriate measure of self help

The Objects of the Catholic Foundation of the Archdiocese of Wellington are set out in its Constitution. In essence they are to support and assist:

- Catholic Education
- Catholic Social Services
- Youth Development
- The sick, aged, infirmed, unemployed and those in need
- Hospices and hospitals
- Catholic Religious Orders, Institutions, bodies and groups
- The training of Priests, religious and lay persons to maintain and promote the teachings of the Catholic Church

Applications will not normally be considered:

- For activities outside the Archdiocese of Wellington
- From national organisations unless the grant is for local applications
- For school camps, sporting trips and similar
- Where no clear benefit will accrue to the Archdiocese
- Where alternative funding is clearly available